



NALPN Education Foundation a 501 (C) (3) entity within NALPN
3801 Lake Boone Trail, Suite 190, Raleigh, NC 27607 – www.nalpn.org
Phone: 919-779-0046 / Fax: 919-779-5642 – email: nalpn@caphill.com

IV Therapy Certification/Recertification Application

Applicant Information: (must be a licensed LPN/LVN to apply) **NALPN Member #** (if app): _____

Name: _____ **Primary Phone:** _____

Mailing Address: _____ **Alt. Phone:** _____

City, State, Zip: _____ **LPN/LVN License # & State:** _____

Email address: _____

Application Type:

_____ **Initial IV Certification \$275.00**
(please indicate if you are retaking
due to previous exam failure)
_____ Retake

_____ **IV Recertification \$125.00**

Application Requirements:

Initial certification – current LPN/LVN licensure, currently employed, minimum 6 months of employment history as LPN/LVN, proctor to administer exam- proctor letter, employer/supervisor endorsement – endorsement letter. Full IV Therapy training course completion. (see full certification information for details)
Recertification – current LPN/LVN licensure, completed a minimum of 20 continuing education credits directly related to IV Therapy within the previous 24 months of this application.

Initial Certification Checklist:

_____ Completed Application
_____ Payment
_____ Copy of current licensure status
_____ Proctor Letter
_____ Endorsement Letter
_____ Proof of IV Therapy training course completion

Recertification Checklist:

_____ Completed Application
_____ Payment
_____ Copy of current licensure status
_____ Copies of min 20 CEs to be reviewed

Notes: Application fees are non-refundable. Certification application includes a CD refresher course for review and content outline. Upon application processing, you will be mailed the CD (not MAC compatible), and your proctor will be mailed your testing materials. Once your completed testing materials and CD are returned by your proctor, your exam will be scored and results will be mailed to you. No results will be provided otherwise. Please allow 2-4 weeks for each step in processing. Refrain from status requests unless delayed beyond 4 weeks from processed step. Failures – must wait a minimum of 90 days before reapplying for certification.

Mail to: NFLPN Education Foundation, 3801 Lake Boone Trail, Ste 190, Raleigh, NC 27607

Paying by credit card? You can fax to 919-779-5642 or scan and email to nalpn@caphill.com.

Payment Information:

Discounts? NALPN members receive a reduced initial certification fee - pay \$225.00. Membership must be current as of this application and reference your membership number above for verification. Other discounts available to specialty groups - reduce initial certification fee by discount indicated on discount coupon and include your coupon with this application. Discounts cannot be combined with any other offer. Only NALPN discounts apply.

Payment Method: _____ **NALPN Education Foundation Tax Id: 56-2143617**

_____ Check or MO Payable to – NALPN Education Foundation

_____ Credit Card Visa, Master Card or Discover only

Credit Card #: _____ **Expires:** _____

Name on Card: _____

Cardholder Signature: _____