



NALPN
NATIONAL ASSOCIATION OF LICENSED PRACTICAL NURSES
 "The National Voice of LPN's"

NALPN Education Foundation a 501 (c)(3) entity within NALPN
 230 Washington Avenue Ext., Albany, NY 12203 www.nflpn.org
 Phone: 518-694-5361 Fax: 518-463-8656 Email: nalpn@caphill.com

IV Therapy Certification/Recertification Application

Applicant Information: (must be a licensed LPN/LVN to apply) **NALPN Member #** (if app): _____

Name: _____ **Phone:** _____

Mailing Address: _____ **2nd Phone:** _____

City, State, Zip: _____ **LPN/LVN License # & State:** _____

Email address: _____

Application Type:

Application Requirements:

_____ **Initial IV Certification \$275.00**
 (please indicate if you are retaking
 due to previous exam failure)
 _____ Retake

Initial certification – current LPN/LVN licensure, currently employed,
 minimum 6 months of employment history as LPN/LVN, proctor to
 administer exam- proctor letter, employer/supervisor endorsement –
 endorsement letter. Full IV Therapy training course completion.
 (see full certification information for details)

_____ **IV Recertification \$125.00**

Recertification – current LPN/LVN licensure, completed a minimum of
 20 continuing education credits directly related to IV Therapy within
 the previous 24 months of this application.

Initial Certification Checklist:

- _____ Completed Application
- _____ Payment
- _____ Copy of current licensure status
- _____ Proctor Letter
- _____ Endorsement Letter
- _____ Proof of IV Therapy training course completion

Recertification Checklist:

- _____ Completed Application
- _____ Payment
- _____ Copy of current licensure status
- _____ Copies of min 20 CEs to be reviewed

Notes: Application fees are non-refundable. Certification application includes a CD refresher course for review and content outline. Upon application processing, you will be mailed the CD (not MAC compatible), and your proctor will be mailed your testing materials. Once your completed testing materials and CD are returned by your proctor, your exam will be scored and results will be mailed to you. No results will be provided otherwise. Please allow 2-4 weeks for each step in processing. Refrain from status requests unless delayed beyond 4 weeks from processed step. Failures – must wait a minimum of 90 days before reapplying for certification.

Mail to: NFLPN Education Foundation, 230 Washington Avenue Ext., Albany, NY 12203

Paying by credit card? You can fax to 518-463-8656 or scan and email to nalpn@caphill.com.

Payment Information:

Discounts? NALPN members receive a reduced initial certification fee - pay \$225.00. Membership must be current as of this application and reference your membership number above for verification. Other discounts available to specialty groups - reduce initial certification fee by discount indicated on discount coupon and include your coupon with this application. Discounts cannot be combined with any other offer. Only NALPN discounts apply.

Payment Method: _____ NALPN Education Foundation Tax Id: 56-2143617

_____ Check or MO Payable to – NALPN Education Foundation

_____ Credit Card Visa, Master Card or Discover only

Credit Card #: _____ Expires: _____

Name on Card: _____

Cardholder Signature: _____