



**NALPN Education Foundation** a 501 (C) (3) entity within NALPN  
3801 Lake Boone Trail, Suite 190, Raleigh, NC 27607 – [www.nalpn.org](http://www.nalpn.org)  
Phone: 919-779-0046 / Fax: 919-779-5642 – email: [nalpn@caphill.com](mailto:nalpn@caphill.com)

## Gerontology Certification/Recertification Application

**Applicant Information:** (must be a licensed LPN/LVN to apply) **NALPN Member #** (if app): \_\_\_\_\_

**Name:** \_\_\_\_\_ **Primary Phone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Alt. Phone:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_ **LPN/LVN License # & State:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

### Application Type:

\_\_\_\_\_ **Initial GC Certification \$275.00**  
(please indicate if you are retaking  
due to previous exam failure)  
\_\_\_\_\_ Retake

\_\_\_\_\_ **GC Recertification \$125.00**

### Application Requirements:

Initial certification – current LPN/LVN licensure, currently employed, minimum 6 months of employment history as LPN/LVN, proctor to administer exam- proctor letter, employer/supervisor endorsement – endorsement letter. (see full certification information for details)

Recertification – current LPN/LVN licensure, completed a minimum of 20 continuing education credits directly related to Gerontology within the previous 24 months of this application.

### Initial Certification Checklist:

\_\_\_\_\_ Completed Application  
\_\_\_\_\_ Payment  
\_\_\_\_\_ Copy of current licensure status  
\_\_\_\_\_ Proctor Letter  
\_\_\_\_\_ Endorsement Letter

### Recertification Checklist:

\_\_\_\_\_ Completed Application  
\_\_\_\_\_ Payment  
\_\_\_\_\_ Copy of current licensure status  
\_\_\_\_\_ Copies of min 20 CEs to be reviewed

**Notes:** Application fees are non-refundable. Certification application includes a CD refresher course for review, content outline and reference text list. Upon application processing, you will be mailed the CD (not MAC compatible), and your proctor will be mailed your testing materials. Once your completed testing materials and CD are returned by your proctor, your exam will be scored and results will be mailed to you. No results will be provided otherwise. Please allow 2-4 weeks for each step in processing. Refrain from status requests unless delayed beyond 4 weeks from processed step. Failures – must wait a minimum of 90 days before reapplying for certification.

**Mail to: NALPN Education Foundation, 3801 Lake Boone Trail, Ste 190, Raleigh, NC 27607**

**Paying by credit card? You can fax to 919-779-5642 or scan and email to [nalpn@caphill.com](mailto:nalpn@caphill.com).**

### Payment Information:

Discounts? NALPN members receive a reduced initial certification fee - pay \$225.00. Membership must be current as of this application and reference your membership number above for verification. Other discounts available to specialty groups - reduce initial certification fee by discount indicated on discount coupon and include your coupon with this application. Discounts cannot be combined with any other offer. Only NALPN discounts apply.

Payment Method:

NALPN Education Foundation Tax Id: 56-2143617

\_\_\_\_\_ Check or MO Payable to – NALPN Education Foundation

\_\_\_\_\_ Credit Card Visa, Master Card or Discover only

Credit Card #: \_\_\_\_\_ Expires: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_